



RAJJU SHROFF ROFEL  
UNIVERSITY, VAPI

## ROFEL SHRI G.M. BILAKHIA COLLEGE OF PHARMACY, VAPI

A NAAC Accredited B++ Grade Institution & Approved by Pharmacy Council of India  
A Constituent College of Rajju Shroff ROFEL University, Vapi

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### **Admission Procedure on Management Quota Seats of D.Pharm.**

Candidates who are interested to take admission on Management Quota seats of D.Pharm course at ROFEL Shri G.M. Bilakhia College of Pharmacy should contact in person at college office and fill the **"Application Form for Admission in D.Pharm,"** available at college admission helpdesk/ office on working days between 9.00 am to 4.00 pm.

The candidate should submit the filled application form at college office alongwith all documents before the stipulated last date of submission as notified by the Institute. Applications submitted by Post/ Courier/ etc. will not accepted.

The presence of candidate is compulsory on the notified date and time of admission counseling. The date of admission counseling shall be notified by the institute. No change in date of admission counseling shall be accepted.

#### **1. Photocopy of documents to be submitted along-with Application form:**

- (a) Class- XII marksheet (Internet copy shall not accepted)
- (b) GUJCET-2025 or/ and NEET- 2025 score card
- (c) School leaving Certificate of Class XII
- (d) ACPC Registration Details and ACPC Merit No.
- (e) Latest passport size photo should be pasted on the application form

#### **2. Filling Application Form for D.Pharm Admission against MQ seats:**

Application forms for admission are available at college office, the last date shall be as notified separately on the website/ college notice board/ advertisement in newspapers. Such dates will be different for MQ and VQ rounds of admissions.

The VQ round will be held only if seats remain vacant after ACPC round for ACPC-SQ seats. The candidates are advised to visit college website for information of such dates.



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Fill all the details as asked in the Application form and submit it after uploading the requisite documents. Ensure that all entries are correct. Candidates are advised to write the active mobile number; email id and whatsapp number in the application form.

It is informed that the college can reject application OR cancel admission, if any false information is detected in the application form even at a later stage. Incomplete applications shall be rejected without any intimation to the candidate. All documents in original pertaining to the eligibility of admission shall be verified at the time of admission counseling.

### 3. Preparation of Inter-se-Merit:

The inter-se-merit will be prepared of all such applications received before stipulated last date of application on the basis of percentile marks obtained in GUJCET-2025 exam. A separate Inter-se-merit list will also be prepared on the basis of marks/ percentile obtained in NEET-2025. The seats will be offered on the basis of inter-se-merit.

If any candidate does not confirm his/ her admission with deposit of fee on the date of admission counseling then his/her right of admission shall be forfeited and the seat will be offered to the next waiting candidate on the inter-se-merit list. The candidates are advised to refer the Admission Committee (ACPC) or College Website for criteria of inter-se-merit preparation.

The criteria for deciding inter-se-merit order in case of candidates having same percentile marks in GUJCET shall be based on the percentage of marks obtained in the qualifying examination in the following sequence:

- Percentage of marks obtained in Physics, Chemistry, Biology/ Maths subjects
- Aggregate percentage of marks obtained in Class XII.

### 4. Important Dates of Admission

S.No.	Activity	Date
1.	Last date for receiving applications	Will be notified separately on college website/ college notice board
2.	Date of declaration of Inter-se-Merit	
3.	Date of Admission Counseling	
4.	Deposit of Fee	



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### **Documents required at the time of Admission Counseling (Original and one photocopy set)**

- (a) Class- XII marksheet (Internet copy shall not accepted)
- (b) GUJCET-2025 / NEET- 2025 score card
- (c) School leaving Certificate of Class XII
- (d) Class X marksheet
- (e) Caste certificate with NCL Certificate and Income Certificate (If applicable)
- (f) Aadhaar card
- (g) ACPC registration Confirmation page with ACPC Merit No (If registered with ACPC)
- (h) Latest passport size photo in soft copy (not more than 100 kb size)
- (i) Candidate Signature in soft copy (not more than 100 kb size)
- (j) Undertaking for Multiple Seat admission (if applicable)

**N.B.:** The mobile number of the candidate should be compulsorily linked with Aadhaar card for creation of ABC id.

The candidates to whom admission is offered, has to deposit fees through UPI/ CARD/ NEFT/ IMPS/ RTGS on the date of admission counseling. Fee deposit through Cheque or Cash mode is not accepted. If the fee is not deposited within stipulated time, then their right of admission will be forfeited and the seats will be offered to the next waiting candidates on inter-se-merit.

### **5. Admission for Vacant Seats due to Cancellation and Not reporting if any:**

If the seats remain vacant after completion of online round of ACPC admission (SQ seats), then the applications to fill such vacant seats shall be invited from eligible candidates and the Vacant seats due to cancellation or non- reporting will be filled from inter-se-merit prepared from the applications received for such vacant round before the stipulated date. The admission will be offered as per Inter-e-Merit to fill the vacant seats if any.

The last date for submission of applications for this Phase will be intimated on college website/ College Notice Board at a later date. The actual number of the vacant seats to be filled shall be displayed on the date of VQ seat counseling.



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### 6. Important Dates of Vacant Seats due to Cancellation and not reporting if any:

S.No.	Activity	Date
1.	Last date for receiving applications	Will be intimated later on college website/ College notice Board
2.	Date of declaration of Inter-se-Merit	
3.	Date of Vacant Seats (VQ) Admission Counseling	
4.	Deposit of Fee	

A candidate may withdraw/ cancel his admission during the admission process before the last date as notified by the ACPC and College. **However, it should be noted that refund of fee deposited shall only be applicable if such vacated seat is filled & such admission is duly approved by the ACPC during next round of admission.** Refund of fee in such cases shall be processed as per ACPC norms after completion of admission process and its endorsement by ACPC.

In case of queries if any, the candidates may contact us for counseling and guidance during working days between 9.00 am to 4.00 pm.


**Principal/ Admission Coordinator/ Nodal Officer**  
**ROFEL Shri G.M. Bilakhia College of Pharmacy, Vapi**

**Email:** [admission@rofelpharmacy.ac.in](mailto:admission@rofelpharmacy.ac.in)

University Website: [www.rsu.edu.in](http://www.rsu.edu.in)

College Website: [www.rofelpharmacy.ac.in](http://www.rofelpharmacy.ac.in)

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